

# EXECUTIVE SECRETARIAT

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D/ Executive Secretary  
 26 Feb 82  
 Date

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26 February 1982

MEMORANDUM FOR: *Chairman, Federal Women's  
Program Board*

FROM: *John N. McMahon  
Executive Director*

SUBJECT: *Your Memorandum, 18 February 1982*

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1. *Thank you for the update on your Board's efforts and I look forward to meeting with you when you have completed your findings on the day care center and women managers development. I would look to you to take the initiative in establishing that meeting.*

2. *In the interim, I would welcome any comments or suggestions that the Board may have which might be pertinent to my responsibilities at this time.*

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*John N. McMahon*

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on

18 February 1982

MEMORANDUM FOR: Executive Director, CIA

THROUGH : Director, EEO (H)

FROM : [ ] Chair  
Federal Women's Program Board

SUBJECT : Federal Women's Program Board  
(FWPB) Update

STAT

1. The Federal Women's Program Board was established to advise the Director of Central Intelligence and other senior managers on issues concerning women in the CIA and to enhance the employment of women in the CIA. Accordingly, the Board would like to offer its services in any capacity that you might deem appropriate. In the same view, we would like to provide an update to you on those items with which we are currently involved and solicit any comments or suggestions you might have for these or other areas in which we might become involved.

2. Although the Board reviews a variety of pertinent issues, it has identified two main concerns: the career progression of women in the Agency to parity with men and the integration of changing personnel needs (primarily working couples and single parents) with the needs of the Agency. In keeping with these concerns, the FWPB is currently undertaking an examination of the need for a course for the development of women managers, and strongly supports the running of a pilot course being planned for April. In addition, the Board is also undertaking an extensive review of the potential need for day care center space in the new headquarters building and/or at other locations.

3. The Board will have results on its review of the day care center question and the pilot course for women managers by May 1982. Shortly thereafter, we would appreciate a meeting with you to discuss our findings on these two programs and to solicit your support, if needed.



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